

## TOWN OF GENOA REGULAR MEETING

August 10, 2022

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on August 10, 2022

Present: Lorie Sellen-Gross, Supervisor  
Cheryl Shields, Board Member  
Don Slocum, Board Member  
Joe Philip, Board Member  
Brandon White, Board Member  
Shannon Armstrong, Town Clerk  
Heather Garner, Assessor

Absent: Paul Wheeler, Highway Superintendent  
Kevin Foster, Code Enforcement Officer

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Visitors: Jeremy Akin from Connect Gen., Kate Miller, Sally Klingel, Rhonda Sprouse-Gaasche, Mark Gaasche, Shane Warner, Glenn Warner

Discussion from community members on the concern of the 1975 Laws and the festival permit and the number of people coming to the King Ferry Winery events in a single weekend. Lorie reported on what Lev Saltinstall called to update on what they have worked on since the July 13 meeting:

### Treleaven Updates on 8/3

- On Sundays most all performances will be under Hang Time which will allow for 2/3 of the noise to be funneled to the south of the building.
- Performance on Friday, Thompson Square will be from 6:30 to 9:30 or 10:00 at the latest.
- At the end of performances traffic control will make every effort to have leaving traffic head east on Town Line Rd.
- They have reviewed their online tickets sales, etc. and it appears that 250-275 attendance on Friday's, one Destination was over 1,000 and the rest were below 500.

### Treleaven Updates on 8/8

- Lev called Lorie on 8/8 to share: Friday's large event for Thompson Square was 450, they moved their large touring bus and placed it between the warehouse and event area. No music on Saturday 8/6 and have moved the Sunday's performances to the Hang Time area.
- Both Kevin Foster and Lorie stopped by Treleaven at 7:30. They didn't think the music was loud at all, however the band that Friday night did not start until close to 8:30pm and did not end until close to 11:00pm.

Paul Wheeler has talked with the County Highway Superintendent. The county will at some point place a road tube on Lake Road to count traffic. He was also told that the Town could send

a request for lowering the speed on that road, however, the chances of the state officially changing Lake Road to 45 mph is not likely as usually possible change is based on high volume of accidents with injuries and or fatal accidents.

Jeremy Akin from ConnectGen gave an update on the progress of the possible solar projects. Residents concerns of how the solar panels will affect their views, be maintained regarding landscaping, and the removal of the panels in 30 years.

Next, the Town Board continued reviewing agenda items:

**RESOLUTION 60-2022 APPROVAL OF July 13, 2022 MINUTES**

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White  
Nays 0

Resolved to adopt the July 13, 2022 minutes.

Two Budget Transfers/Transfer of Funds: 1) Budget Transfer Item in General Fund – Increase Budget: \$35,910 (Genoa’s payment for new ambulance). Offset Federal Aid-Other #35,910. 2) Budget Transfer in Water Fund – Increase Budget: Power and Pumping Contractual \$18,646.25.

**RESOLUTION 61-2022 APPROVAL OF THE TWO BUDGET TRANSFERS**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White  
Nays 0

Resolved to approve the Budget Transfers.

**RESOLUTION 62-2022 APPROVAL OF SUPERVISOR’S FINANCIAL REPORT**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Slocum, Philip  
Nays 0

Resolved to approve the Supervisor’s Financial Report through July 31, 2022 with the adjustments/transfers that were made and approved.

**RESOLUTION 63-2022 APPROVAL OF BILLS**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White  
Nays 0

**CLERK’S REPORT**

**Report on Revenues from Clerk’s Office for July 2022**

Certified Copies (5)	\$ 50.00
Marriage License (1)	\$ 17.50

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Dog Licenses (16) \$ 128.00 (\$16 Ag & Markets population control fund)

Building Permits (2) \$ 145.00

**Disbursements for July 2022**

Paid to Supervisor \$ 340.50

Paid to NYS Health Dept. for Marriage Lic. \$ 22.50

RESOLUTION 64-2022 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White

Nays 0

Resolved that the July 2022 Clerk's Report be approved.

**CODE ENFORCEMENT REPORT**

Kevin Foster

July 13

- Issue Certificate of Occupancy 22-01 819 Bartnick Road
- Attend Board Meeting

July 19

- Spoke with Kirt Burgdorf about Permit

July 20

- Spoke with Jason Turk about Building Requirements on Fire Lane 5
- Talked with Mike Rose about Inspection Atwater Rd

July 27

- Spoke with Chuck 868 Bartnick Rd about Porch Repair

July 28

- Reviewed Property survey 8553-8547 Powers Rd to ensure the property line adjustment meets Local Law

July 29

- Kirt from Fingerlakes Construction review email with building permit for Shannon Seville

August 1

- Received call about permit status Cell Tower (Not in our Town)

August 3

- Spoke with Tyler from PA about building on lot on Honoco Rd after explaining the Towns position on building permits he wanted to Build a boat house with apartment over it.
- Contacted Region 7 DEC and left message
- Called Cayuga County Health Department and left message inquiring about boat houses as well.
- Review Plans and Application 2975 Blakley Rd for Pole Barn (Seville)
- Research information on Local Law Noise and Resolution Passed by Board to allow Treleaven to have music

August 4

- Had long conversation with Holley Region 7 DEC and they will not issue permits allowing boat houses with Living area over the lake She also was going to advise others in Her department and get more information for our files.

August 6

- Fire inspection at grounds for Harvest Festival.
- Went to Treleaven Winery at both Center Street and Lake Street to listen to noise levels at different locations. While only there for a short time while band was playing, I did not find it exceedingly loud.

August 7

- Stop at Office to Check Messages and gather information to send out to resident via email

### **ACCESSOR REPORT**

Heather Garner

This month I have primarily been fielding phone calls about the Homeowner tax rebate credit (HTRC). Homeowners need to contact NYS Tax and Finance to check on their status and eligibility. I have been reviewing sales to determine validity, breakdown, and attributes of market value. Reviewed the sales of partial parcels and calculated several apportioned values. Only a few folks have requested on-site property visits this summer, so the bulk of this month's workload as been from my home office. I will be getting a new phone this week. My current phone is having issues downloading data correctly, including incoming and outgoing voicemails, emails, text messages etc. The messages get stuck and show up much later. ATT tried several fixes without success and will be replacing the phone. I believe I am up to date with messages but just in case if anyone has left me a message in the last couple of weeks and hasn't heard back, please encourage them to give me another call. I am working on my schedule for the fall-winter. I would like to suggest office hours to be in Genoa on Monday mornings, 9:00-11:00am, starting September 12-February 2023 to meet with property owners, collect exemption renewals and discuss assessments for the upcoming year. During March & April I will be visiting and valuing properties, calculating, processing, and collecting additional exemption data, meeting with property owners by appointment as needed and holding scheduled 2023 Assessment Update information meetings and finalizing 2023 Assessment Roll for May 1, 2023.

Don Slocum asked a question about the Ag Exemption application, and the lag of time to get a receipt back. There is confusion in the letter and the stamped envelope request.

Lorie Sellen-Gross updated the board members, and those attending this meeting that she and Pam Landon have both been taking on-line trainings in Management Responsibility for Internal Controls. These trainings concentrate in the areas of effectiveness and efficiency of operations, reliability, of financial reporting, and compliance with applicable laws and regulations. Lorie will be contacting the State Comptroller's Office in early 2023 to place the Town of Genoa on a list for a requested audit.

**HIGHWAY REPORT**

Read by Lorie Sellen-Gross

Snow contract update – The county did approve the contract, but the towns are not going to accept it since it’s not taking into consideration expenses from last year. The towns are going back to the “drawing table” for more funding. Oil and stone being done on Bartnick Road. Neighboring towns (Ledyard, Venice, Scipio) are helping with this. Paul went to the Shared Services meeting. Venice and Genoa are talking about going in together on two pieces of equipment.

**DOG CONROL REPORT** – The \$20.00 charge on last month’s invoice was to house the dog someone found and took to Cornell University for medical attention.

**WATER REPORT**

Read by Shannon Armstrong

Total - 3,480,700 gallons

Average - 112,200 gallons

**COMMITTEE REPORTS**

Building & Grounds – Joe fixed and replaced the window at the north end of the hallway.

Programs & Grants – The swim program ended on July 29<sup>th</sup>. There were 77 students who signed up for this program. The program came underbudget. Lorie is planning to send out a survey to parents regarding the swim program and any concerns, etc. to see how the swim program can be improved for next year. There were 27 people who attended the REV play on the side lawn of the Town Hall.

**OLD BUSINESS/UPDATES**

Use of ARPA payments – tiles for the water towers are delayed. Shared Services for 2023 - Town of Genoa and Town of Venice considering purchasing two pieces of equipment together.

**NEW BUSINESS**

Budget sheets sent out to all the departments. Excess furniture in the Town Hall that needs to be recycled and or removed.

RESOLUTION 65-2022 **NYSLRS FOR APPROVAL OF TOWN CLERKS AND TOWN HISTORIAN**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White

Nays 0

Resolved that the standard workday for the Town Clerk has been established at 11.73 workdays per month.

**RESOLUTION 66-2022 CAYUGA COUNTY HIGHWAY DEPARTMENT TO REDUCE THE MPH ON LAKE ROAD**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White  
Nays 0

Resolved to have the CC Highway Department research the need to reduce the speed limit on Lake Road.

**RESOLUTION 67-2022 DON SLOCUM TO BE ACTIVE IN THE DISCUSSIONS OF THE SEWER DISTRICT**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White  
Nays 0

Resolved to have the board member Don Slocum be attend meetings on the Sewer District.

Update on the ambulance: The cost of the ambulance will be \$181,971. A new Auto Pulse was also purchased. Delivery of the ambulance is estimated to be 14-20 months.

The local sales tax in NYS is up over 12% in the second quarter of 2022. This is a 9% inflation, and the towns, highways and municipalities are expected to remain at 2% tax cap.

All towns must abide the new Sexual Harassment policy.

New York's Aid and Incentives for Municipalities (AIM) Program will be providing funds to the cities, towns and villages for use as they deem fit. The ToG received \$10,800/year. At this time, we don't know what we will be receiving this year.

Crossman Law Firm is initiating the sale of the parcel of property (Tax Map No. 238.00-1-14.22) which will be going up for sale in September. This notice is posted at the Town Hall, and will be posted on the website and Facebook page.

The Office of the NYS Comptroller's office is looking into helping households who are in arrears of their utility's bills in a Utility Arrears Relief Program.

NYS Assoc of Towns training for 2023. New price for early registrations.

Property tax levy growth will again be capped at 2% for 2023 for local governments. This will affect all counties, towns, and fire districts.

Workplace Violence Training on-line.

Lorie is still working on the Cyber Security Policy for the Town.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the regular board meeting was adjourned at 8:22 p.m. Carried unanimously.

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Shannon Armstrong, Town Clerk