

TOWN OF GENOA REGULAR MEETING

October 12, 2022

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on October 12, 2022.

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent
Cheryl Shields, Board Member Kevin Foster, Code Enforcement Officer
Don Slocum, Board Member
Brandon White, Board Member
Joe Philip, Board Member (via phone)
Shannon Armstrong, Town Clerk

Visitors: Bob Ward, David Baildon

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

No concerns from the visitors. David Baildon came to hear more about the solar project but there weren't any representatives attending this meeting.

Next, the Town Board continued reviewing agenda items:

RESOLUTION 76-2022 APPROVAL OF SEPTEMBER 14, 2022 MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to adopt the September 14, 2022 minutes.

Three Budget Transfer/Transfer of Funds: 1) Budget transfer of \$100 from contingent account to data processing fund 2) Budget transfer of \$250 from contingent fund to the cemetery fund 3) Budget transfer of \$200 from improvements fund to the lawn mowing fund.

RESOLUTION 77-2022 APPROVAL OF THE THREE BUDGET TRANSFER

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to approve the Budget Transfer.

RESOLUTION 78-2022 APPROVAL OF SUPERVISOR'S FINANCIAL REPORT

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to approve the Supervisor's Financial Report through September 30, 2022 with the transfer that was made and approved.

RESOLUTION 79-2022 APPROVAL OF BILLS

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

CLERK'S REPORT

Report on Revenues from Clerk's Office for September 2022

Certified Copies (0)	\$ 00.00
Marriage License (2)	\$ 35.00
Dog Licenses (19)	\$ 159.00 (\$21 Ag & Markets population control fund)
Building Permits (2)	\$ 220.00

Disbursements for September 2022

Paid to Supervisor	\$ 414.00
Paid to NYS Health Dept. for Marriage Lic.	\$ 45.00

RESOLUTION 80-2022 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

Resolved that the September 2022 Clerk's Report be approved.

CODE ENFORCEMENT REPORT

September 10 thru 14

- Attended ICC Conference for training and as a voting member on code changes

September 14

- By phone 503 State Rt 34 Nathan Bishop
- 99 South Street Nate Binns questions on permit
- 2975 Blankley Rd Doug Foulk

September 20

- Spoke with Mrs. Moore Honoco Rd about selling property
- Spoke with Nate about Permit 99 South Street
- Spoke with Supervisor about neighbor issue

September 21

- Inspection Blankley Road Foulk
- Office Hours
- Issue permit 22-43 99 South Street for 24X40 Garage
- Issue permit 22-44 485 Powers Road Epstein

September 26

- Call from Colleen Hamilton about Triangle Property

September 28

- Insulation Inspection 1185 Maple Street
- Office Hours

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- Submit mandatory training for Sexual harassment, Workplace Violence, Fire Safety, Right to Know, Equal Employment, Cyber Security and Safe mail handling.
- Work on files
- Inspection from street 10010 State Rt 90 Chester Ferguson building is collapsing and needs to be placarded and condemned.
- Fire Inspection United Church of Genoa

September 29

- Spoke with Ryan Howic answered questions
- Email reference 871 and 881 Fire Lane 6

October 5

- Inspection Fire Lane 8 Plumbing
- Inspection on Fire Lane 5
- Office Hours
- Complete Census form C404
- Fire Inspection Town Hall

October 10

- Email regarding subdivision process Tax map #246.01-1-52.1
- Email about permit 1041 State Rt 34B Woodford Brothers

October 12

- Inspection Oberon Drive
- Office Hours
- Meet with Frank Vakerich Fire Lane 6 about joining two properties
- Work on OTR and Review Local Law 1 of 2011 UNSAFE BUILDINGS regarding building at 10010 State Rt 90
- OTR 901 State Rt 34B Property maintenance Motor Vehicles and Glazing
- Prepare Code Report

ACCESSOR REPORT – No report

HIGHWAY REPORT

Brandon White

Chris used mini excavator to clean under and around guide rails on Atwater, Clearview and Oberon Dr. Town of Lansing helped pave over the new cross culvert on Sills Road. Jeff has mowed and trimmed trees back on Creek Road (Pete Austin), used grader to reshape County Line Hill and (Pete Austin). Pete and Chris are repairing curb stop valves and doing locates for New Visions underground internet.

DOG CONROL REPORT – No report.

WATER REPORT

Read by Paul Wheeler

Total for month- 4,831,000 gallons

Daily Average - 161,000 gallons

COMMITTEE REPORTS

Building/Grounds- The carbon detectors and exit door bulb all replaced. A request for a brighter hallway light outside the town clerk window. The Town Hall hallways and offices need a coat of paint. Will start looking for quotes.

PROGRAMS AND GRANTS

Food Giveaway – Working with the Food Bank in Auburn, proposing that we hold this giveaway on a weekend in November. Possibly held at the Genoa Fire Department.

OLD BUSINESS/UPDATES

ARPA – Continuing talking as a group on spending the funds (tiles for water tower and possible playground established in late summer 2023). Funds need to be spent by the end of 2023. Synergy IT Solutions is reviewing the Cyber Security Policy. A technician came to the Town Hall and worked on recommendations of cyber security (back up to the Cloud, take down email addresses from website, continue to not have a network system). The ToG is following the insurance company requirements. Synergy will be sending a quote of the cost for their work. The Cayuga County Highway Department sent the ToG letter to the DOT requesting lowering the mph on Lake Road. Waiting to hear from them.

NEW BUSINESS

The next Cyber Awareness Training is scheduled for November 15, 2022. Maple Wood Cemetery annual meeting is scheduled for 10/20, 6:00pm at Genoa Historical Association, King Ferry Rural Life Museum. Household Hazardous Waste Collection is October 29. Information sent on the “First Amendment Audit.”

The paperwork has been received to set up the highway equipment reserved capital fund. Funds will be transferred into the account once the paperwork is completed. The payloader will be coming in November, for around \$90k.

New Health Insurance Plan-Coverage has increased. Two plans reviewed. The Board chose the SimplyBlue Plus Silver 2 plan.

RESOLUTION 81-2022 CONTINUE TO USE TOMPKINS INSURANCE AGENCY AND APPROVE TO USE SIMPLYBLUE PLUS SILVER 2 HEALTH INSURANCE PLAN

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

Resolved to enroll in the SimplyBlue Plus Silver 2 health insurance plan for Town of Genoa employees.

A recommendation was made to change the Town Clerk Hours to 10:00-5:30, Tuesdays and Thursdays. This will be advertised in the Shopper and include the Assessor hours as well. Town Clerk hours will be updated during the 2023 tax season.

RESOLUTION 82-2022 CHANGE AND UPDATE THE COVID BENEFIT IN THE HIGHWAY DEPARTMENT MANUAL

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On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White

Nays 0

Approval to change and update the Covid benefit page in the town highway department manual.

The regular meeting was adjourned at 7:15pm on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

An Executive Session was called to order at 7:15pm to discuss highway personnel. The Executive Session was adjourned at 7:30pm. Board members stayed to discuss the tentative budget plan.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Tentative Budget Session was adjourned at 8:00 p.m. Carried unanimously

Shannon Armstrong, Town Clerk