

**SPECIAL MEETING, TOWN BOARD OF GENOA**

**November 16, 2022**

A Special meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on November 16, 2022

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent  
Cheryl Shields, Board Member  
Don Slocum, Board Member  
Brandon White, Board Member  
Joe Philip, Board Member  
Shannon Armstrong, Town Clerk

Visitors: Bob Ward

The meeting was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Meet with Town Assessor – Assessor resigned effectively today, 11/16/2022, 5:25pm via email to Town Supervisor.

Reminder to Don: Cayuga County Town Supervisor’s Meeting – 11/17 at Hollywood Restaurant, 6:00pm.

Programs and Grants: The Town of Venice will be joining Genoa with the Food Drive Saturday 12/3, Time: 8:30-11am. This food giveaway is open to the Town of Genoa and Town of Venice residents only, this time.

Reviewed the Updated Hazard Mitigation Plan with the Emergency Management Office. Discussed what was applied for the two generators. No work being done on North Street. No funding applied for.

**RESOLUTION 91-2022 APPROVE THE 2023 TOWN BUDGET COMPLETED FOR THE PUBLIC HEARING ON NOVEMBER 9<sup>TH</sup>.**

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White  
Nays 0

Resolved to approve the 2023 Town Budget.

The Resolution is duly presented for consideration by the Genoa Town Board regarding the above budget submission. The question of approving of such proposed Resolution was duly motioned by Board member Philip, duly seconded by Board member Slocum and put to a roll call vote with the following results:

Supervisor Lorie Sellen-Gross - aye  
Board member Cheryl Shields - aye  
Board member Joe Philip - aye  
Board member Donald Slocum - aye  
Board member Brandon White – aye

Lorie and Shannon will be working on the Town Budget Submissions which need to be submitted electronically to the Cayuga County Office of Real Property Services soon.

We received a letter from the Bridge NY Program – Hunt Engineering will be assigned to begin the grant process on to repair the Creek Road bridge.

ARPA – Remaining funds: \$153,937.82. Agreed a survey will be sent out to the community to see if there is any interest and if so, any in-kind services that might be available.

The local elected appointed officials cover letter was handed out for the board to review to prepare for next month. Previously the actual hard copy guide was provided to them.

2022 Employee Handbook Updates to approve at the Organizational Meeting in January 2023

1. Looked at the town highway employees. Compared salaries to surrounding towns' salaries. Discussed percentage of raises for the Highway employees and increasing the clothing allowance.
2. (4) 10-hour days continuance?
3. 2022 remaining sick day hours (up to 2 days) can still roll over into 2023. In 2023 no sick days will roll over into the next year.
4. Health Insurance – pay for employee only starting in 2023 unless previously grandfathered
5. Comp hours – employees currently can comp up to 120 hours. The Board needs to decide to reduce comp hours down to 100 or 80 hours; time taken at the Highway Superintendent's discretion.
6. Possible mandatory weeks' vacation the week of July 4<sup>th</sup> for highway employees and Highway Supt.

The special meeting was adjourned at 7:10pm on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

---

Shannon Armstrong, Town Clerk