

TOWN OF GENOA YEAR END MEETING

December 29, 2022

The Year End Meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on December 29, 2022.

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent
Cheryl Shields, Board Member
Don Slocum, Board Member
Joe Philip, Board Member
Shannon Armstrong, Town Clerk

Absent: Brandon White, Board Member

Guest: Jay Franklin, New Town Assessor

The Regular Board meeting was called to order at 5:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Next, the Town Board continued reviewing agenda items:

RESOLUTION 98-2022 **APPROVAL OF BOARD MINUTES: 12/14/22 REGULAR MEETING,**

On a motion of Board member Philip, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to adopt the December 14, 2022 minutes.

Seven Budget Transfer/Transfer of Funds: 1) Transfer \$650.00 from Town Clerk Contractual Account to Town Clerk Equipment 2) Transfer \$50.00 from Unallocated Ins. Account to Unallocated Muni Dues 3) Transfer \$75.00 from Safety Equipment to Safety Contractual 4) Transfer \$1386.00 from Contingent account to Election Contractual 5) Transfer \$550.00 from Workers Comp account to Social Security-Med 6) Transfer \$50.00 from Genoa Lighting Excess account to Genoa Lighting. 7) Transfer \$340.00 from Workers Comp to Medical Ins.

RESOLUTION 99-2022 **APPROVAL OF THE SEVEN BUDGET TRANSFER AND ONE ADJUSTMENT AND APPROVAL OF THE BILLS AS PRESENTED**

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to approve the Budget Transfers and account adjustments.

COMMITTEE REPORTS

Building & Ground: Malcom Underwood replaced the thermostat downstairs. We have a bid out for a new water heater.

NEW BUSINESS

Lorie presented projected 2023 employee hourly rate increases for the highway employees. The Town Board approved the rate increases and will address them again at their Organizational Meeting on 1/3/23.

RESOLUTION 100-2022 APPROVAL TO ACCEPT THE PAY RAISE INCREASE FOR THE HIGHWAY EMPLOYEES

On a motion of Board member Philip seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

Resolved to accept the raise increase for the Town of Genoa highway employees

RESOLUTION 101-2022 APPROVAL TO ACCEPT THE PAY RAISE INCREASE FOR THE NEW HIRE FROM OCTOBER AT THE GENOA HIGHWAY DEPARTMENT.

On a motion of Board member Philip seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to accept the raise increase for the Town of Genoa new hire.

The Organizational Meeting is scheduled for Tuesday, January 3, 2023 at 6:30pm

Remaining Items for the updated 2023 Town of Genoa Highway Employees Handbook:

1. No mandatory July 4th week vacation for the Town Highway Employees.
2. The employees can only take up to 80 hours of comp time.
3. Health Insurance paid only for single coverage.
4. 2023 is last year that two sick days can be rolled over if the employee has those hours unused.
5. Four 10-hour days will continue.

RESOLUTION 102-2022 APPROVAL TO ACCEPT THE UPDATES TO THE EMPLOYEE HANDBOOK

On a motion of Board member Slocum seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to accept changes and updates to the employee handbook.

Synergy IT worked on the Town Hall computers to meet the State's Cyber Security mandates.

The regular meeting was adjourned at 6:00pm on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.