

TOWN OF GENOA REGULAR MEETING

June 14, 2023

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on June 14, 2023.

Present Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent
 Cheryl Shields, Board Member
 Don Slocum, Board Member
 Joe Philip, Board Member
 Brandon White, Board Member
 Shannon Armstrong, Town Clerk

The Regular Board meeting was called to order at 5:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Visitors: Roberta Reeves, Peter A. Signor, Jim Pierce, Tim Schneider

Guest Speakers: Jim Pierce with Ti-Sales was invited to talk about budgeting for new meter reading equipment that will be necessary soon. Decision to purchase was tabled. Tim Schneider with CCS&W was invited to give an update on the North Street proposal and to meet with the property owners to discuss the cost to the property owners involved and time find a resolution to the flooding on their properties. No decision was made.

RESOLUTION 51-2023 APPROVAL OF BOARD MINUTES FOR 5/10/2023 REGULAR MEETING

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
 Nays 0

Resolved to accept approval for the May meeting.

Two Budget Transfers: 1) Increase the Federal Aid Other budget line by \$23,999.00; increase the Building-Equipment fund by \$23,999.00 2) Received the EFC bill. Need to transfer \$7300 from Water Medical Insurance into the Debit Interest BAN.

RESOLUTION 52-2023 APPROVAL OF THE TWO BUDGET TRANSFERS

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
 Nays 0

Resolved to approve the Budget Transfers.

RESOLUTION 53-2023 APPROVAL OF SUPERVISOR'S FINANCIAL REPORT: May 31, 2023

On a motion of Board member White, seconded by Board member Slocum the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to approve the Supervisor's Financial Report for May 2023.

RESOLUTION 54-2023 APPROVAL OF BILLS

On a motion of Board member Slocum seconded by Board member Brandon the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

Resolved to accept the approval of the May bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for May 2023

Certified Copies (1)	\$ 10.00
Marriage License (0)	\$ 00.00
Dog Licenses (13) control fund)	\$ 118.00 (\$17.00 to Ag & Markets population
Building Permits (6)	\$ 750.00

Disbursements for May 2023

Paid to Supervisor	\$ 878,00
Paid to NYS Health Dept. for Marriage Lic.	\$ 00.00

RESOLUTION 55-2023 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved that the May 2023 Clerk's Report be approved.

Code Enforcement Officer Report

May 15

- Email CC Health Dept. 391 Powers Rd Cottage

May 16

- Email 1170 Oberon drive for final inspection
- Call from Morse Honoco Rd extend permit

May 17

- Office Hours
- Meet with Matt Hildreth
- Issue permit 23-27 Maple Street Swimming Pool
- Issue permit 23-28 847 East Genoa Rd Bathroom remodel
- Close Permit 22-29
- Final inspection Certificate of compliance for Antonio Herrods Store in King Ferry

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May 23

- Footer Inspection Blakley Road

May 24

- Office Hours
- Issue Permit 23-29 Matt Hildreth Front Porch
- Issue Permit 23-30 to extend permit 22-27 1069 Honoco Rd
- Issue Permit 23-31 to extend permit 22-28 1069 Honoco Rd
- Issue Stop Work Order 1123 Honoco Rd working outside scope of permit
- Issue Stop Work Order 1101 Honoco Rd working without a permit

May 29

- Call from Mike Rose Atwater regarding roof permit
- Call from Michele Minter 1011 Honoco regarding Stop Work Order

May 31

- Office Hours
- Questions about Lot 21 Oberon Drive for new house driveway referred to Highway Superintendent
- Issue permit for work 1101 Honoco Rd double fee
- Spoke with contractor about footing requirements 9969 Rt 90
- Filed C 404 census report
- Issue Permit 23-33 1426 Powers Rd Solar Panels on house
- Received Text at 15:47 regarding moving company at 10010 State Rt 90
- Upon arrival observed unsafe activity at location person living in camper on right of way. See Code Enforcement record for further information regarding this situation and violations explained to the property owner.

June 1

- Call for plumbing inspection 847 East Genoa Rd
- Call from Jody Armstrong about permit for stairs to replace the set removed by NYS DOT during drainage project

June 2

- Spoke to Anthony at NYSDOT about stairs and that he told the Armstrong's they would replace the steps and did not.

June 5

- Plumbing inspection 847 East Genoa Road

June 6

- Call Stephanie regarding Local Solar Law ECA Solar Development

June 7

- Follow up 10010 State Rt 90 not in compliance
- Office Hours
- Issue Permit 23-34 Kim Stockton 1176 Maple Street Pool
- Meet with Tom Komoroski lot subdivision meets all local requirements
- Call from Anita Brener Fire Lane 5 for Final inspection
- Curtis Jones foundation paperwork for finance approval
- Issue Permit 23-35 Modular Home 620 Sharpsteen Rd also sent builder to Highway Superintendent for driveway details
- Spoke with town attorney regarding situation at 10010 State Rt 90

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June 8

- Questions on unified solar permit 3011 Blackley Rd
- Email with additional information from Guy Krogh

June 11

- Framing inspection Blakley Road

June 12

- Email regarding Proposed subdivision Fire Lane 1
- Call for insulation inspection Powers Rd

June 13

- Call from Kim Stockton about Deck
- Call from 1101 Honoco for final inspection

June 14

- Inspection Fire Lane 1 about subdivision
- Insulation Inspection Brooks Road
- Office Hours
- Letter from Cayuga County Survey map filed CC Clerks Office
- Issue Permit 23-36 358 Bartnick Rd for siding and roof
- Issue Permit 23-37 Install Single wide Manufactured home Indian field Rd
- Issue Permit 23-38 10037 State rt 90 above ground pool
- Review Letter and Survey Maps from Hancock Estabrook LLP after reading Local Law 1 of 1988 we cannot stop the subdivision. However I did attach a letter that this lot is now nonconforming and cannot be developed in the future if they choose to subdivide in this manner.
- Complete Monthly Report

Assessor Report – June 14

Grievance Day

- All told we have 7 grievances and I had stipulated with 6 of them.
 - The stipulations were a combination of recent sales, demolitions/removals, and changes that were lost when I got the new computer.
 - The BAR did hear one grievance in person and then...you will have to wait until the July report as that notice will go out on June 30.
 - Grievance Day was fine but if we are anticipating a larger number of grievances, I will be bringing out additional staffing to help sign people in, make sure grievance applications are filled out properly, and update the database.

Enhanced STAR Corrections

- Received Report #4
 - We have 6 properties who have received the Enhanced STAR exemption for many years but this year NYS is requiring more information for these parcels. I will send out a request for this information to these individuals and hopefully they will respond in time.

State Legislation

- I'm not anticipating much real property related information except for the in rem foreclosure moratorium.
- As I'm writing this, there are 10,000 bills introduced and 4,000 bills that are gaining traction to move by the end of the day tomorrow (6/9/2023) so who knows what will shake out.

Assessor Hours will change for the Summer, July through September. Office Hours will be the first Thursday of each month. Other Thursdays by appointment. In September the Assessor plans to be at the Town Hall more often since School Tax Bills will be mailed on September 1st and property owners may have questions on their bills.

HIGHWAY REPORT

Submitted by Paul Wheeler and read by Brandon White

We helped Venice do some milling on W. Corey Road, and Scipio with some paving. Finished hauling material for the paving of Atwater Road, paving is scheduled for the week of June 19th. Water Department, replaced water meter 1117 Rt34, UDIG locates for 8867 Rt90 and 1108 Rt 34. Repaired curb stop 8918 Rt 90. Thursday 5/25 we had 7 UDIG locates. Repaired curb stop 9969 Rt 90. Thursday 6/1 we had 6 UDIG locates for new guide rail systems on Rt 34. Water leak at 9969 Rt 90 replaced service line under Rt 90.

WATER REPORT

Total for month of April 2023 – 2,302,600

Daily Average for month of May 2023 – 74,270

COMMITTEE REPORTS

Building & Grounds – Corks boards will be installed on wall outside of meeting room. John Conner installed the outside light leading to the Court.

NEW BUSINESS

Bonnie Thomas is doing a great job on the Records Management project in the repository. FOIL request for any employees that are a part of a bargaining unit, which the Town does not have. Information from the ConnectAll and Federal Broadband. NYMIR visit and NYMIR request for MDB switches. Request to lower the town lights that go down through town. Cheryl will check into this request.

RESOLUTION 56-2023 PAYMENTS TO EXCELLUS HEALTH INSURANCE, AFLAC, AND BENEFIT RESOURCES ARE TO BE CONSIDERED PAYMENTS TO VENDORS THAT DO NOT HAVE TO BE APPROVED BY THE TOWN BOARD PRIOR TO ISSUING THE PAYMENT THEREOF. THE TOWN BOARD WILL BE MADE AWARE OF SUCH PAMENTS AT THE REGULAR MONTHLY MEETING DURING THE APPROVAL PROCESS OF THE ABSTRACT OF VOUCHERS.

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to pay vendors which require payments prior to the regular town board meetings.

RESOLUTION 57-2023 **SWIM PROGRAM APPROVAL OF BUDGET**

On a motion of Board member White, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the Swim Program Budget for Summer 2023.

RESOLUTION 58-2023 **APPROVAL TO SIGN THE CONTRACT FOR PAYMENT FOR THE REV PROGRAM ON SATURDAY JULY 15 AT TOWN HALL SIDE LAWN, 3:00-5:00**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the signing of the contract with the REV Program.

RESOLUTION 59-2023 **APPROVAL TO PASS THE RECORD OF ACTIVITY RESULTS FOR THE FIVE POSITIONS, AS PER THE NYSLRS FORM RS 2417-A**

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to approve the acceptance of the record of activity results for the five employees.

RESOLUTION 60-2023 **APPROVAL TO RE-HIRE PETE COMPTON AS AN "AS NEEDED TEMPORARY HIRE" AND TO HAVE HIM COVERED UNDER INSURANCE**

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to approve the temporary hiring of Pete Compton.

RESOLUTION 61-2023 **APPROVAL TO FORM A COMMITTEE TO WORK ON THE NORTH STREET, GENOA FLOOD MITIGATION PROJECT FOR FURTHER DISCUSSION AND RESOLUTION**

On a motion of Town Supervisor Gross, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to form a committee to work on North Street project.

New Business continued:

Meals On Wheels sent a Thank You letter thanking the Town Board for the support. Court Clerk, Claire Hebbard will be on vacation starting June 13 – July 18. Court Clerk office hours will be canceled during that time, and two court dates also canceled: July 4 and July 18. Food Give

Away postponed until October 2023. Cayuga Lake Watershed Intermunicipal Organization dues request. The Town of Genoa received a NYSERDA Grant for \$5000.00 should we want it and now a decision on what to spend it needs to be made. One suggestion was to upgrade the Town Barn lights. Don Slocum and Joe Philip are checking into materials for the new pavilion that the Town is planning to build; looking into bids; pavilion location.

Review fundraising request from the KF Food Pantry to be in the 2024 town budget. No final decision made but research needs to be done regarding the legality of using town tax dollars to support this awesome food pantry when our town funds donated cannot be specifically attributed to the Town of Genoa residents as this pantry serves many other town residents.

RESOLUTION 62-2023 APPROVAL TO SPONSOR THE WHEAT HARVEST FESTIVAL FOR \$50.00 SPONSORSHIP

On a motion of Town Supervisor Gross, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Philip, White
Nays 0

Resolved to send the Wheat Harvest Festival a sponsorship of \$50.00.

The Supervisor asked the Board at 7:00 p.m. to go into the Executive Session for employment discussions. On a motion of Board Member Shields, seconded by Board Member Slocum, the Executive Session was adjourned at 7:15 p.m. Carried unanimously.

The regular meeting was adjourned at 7:20 p.m. on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

Shannon Armstrong, Town Clerk