

TOWN OF GENOA REGULAR MEETING

August 9, 2023

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on August 9, 2023

Present Lorie Sellen-Gross, Supervisor
 Cheryl Shields, Board Member
 Don Slocum, Board Member
 Joe Philip, Board Member
 Shannon Armstrong, Town Clerk

The Regular Board meeting was called to order at 6:00 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Visitors: Guy Van Benschoten, Robert Ward

Guy Van Benschoten from the King Ferry Fire Department approached the board to see if the board had any questions and to thank them for the 10% tax exemption opportunity for the fire fighters.

RESOLUTION 76-2023 **APPROVAL OF BOARD MINUTES FOR 7/12/2023 REGULAR MEETING**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
 Nays 0

Resolved to accept approval for the June meeting.

One Budget Transfer: Transfer \$15,756 from the Highway Surplus funds to the Improvement CHIPS fund.

RESOLUTION 77-2023 **APPROVAL OF THE ONE BUDGET TRANSFER**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
 Nays 0

Resolved to approve the Budget Transfer.

RESOLUTION 78-2023 **APPROVAL OF SUPERVISOR'S FINANCIAL REPORT: July 31, 2023**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip, White
 Nays 0

Resolved to approve the Supervisor's Financial Report for July 2023.

RESOLUTION 79-2023 APPROVAL OF BILLS

On a motion of Board member Shields seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to accept the approval of the June bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for July 2023

Certified Copies (0)	\$ 0.00
Marriage License (4)	\$ 70.00
Dog Licenses (6) control fund)	\$ 48.00 (\$6.00 to Ag & Markets population)
Building Permits (4)	\$ 275.00

Disbursements for July 2023

Paid to Supervisor	\$ 393.00
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Paid to NYS Health Dept. for Marriage Lic. \$ 90.00

RESOLUTION 80-2023 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved that the July 2023 Clerk's Report be approved.

Assessor's Report

Submitted by Jay Franklin

I have started summer office hours as there simply just aren't a lot of real property time sensitive issues, at least until the school tax bill are mailed on September 1. Besides a random email or text message, the public interaction at this time is minimal however that doesn't mean the work stops.

Start of Data Verification

I have started to review the inventory of property and I started with the last map section (250.00). I have started to review somewhat recent aerial imagery to confirm building footprints, decks, patios, garages, and other accessory buildings that are easier to confirm from a desktop as opposed to being out on the street. I have found numerous occasions of new decks, garages, etc that were not captured on the inventory. The next step is do a field parcel by parcel inspection to confirm the physical condition of the properties in order to see exactly what state the inventory is in.

Small Claims Assessment Review

We have 1 filed SCAR for a Town of Genoa property. As a SCAR is actually a court action effectively suing the Town of Genoa, I will not discuss any particulars in this assessor report but I am more than willing to discuss it with the Town Board in executive session.

Property Records Cards

I'd like to thank Shannon Armstrong for helping me re-label all of the property records files so that we can confirm that we have all of them as sometimes when a property splits or merges, it is common to forget to update the property record file. I have also started to digitize our sketch cards. This is a best practice and I have experienced what it is like to not have the files digitized but then be destroyed by fire (Town of Covert, Seneca County – 2015).

As always, if you or any constituent have any questions, please give me a yell. I typically respond quicker to emails as I do periodically check that throughout the day when I take a break from my day job in Tompkins County.

And thank you for this opportunity – this job has given me what I was looking for when I took it and I hope I have given the job what you were looking for when I was hired.

HIGHWAY REPORT

Submitted by Paul Wheeler

The guys are mowing roadsides, trimmed weeds around guide rails and bridges. Helped Venice and Ledyard finish their paving. Used road widener to put shoulders down for Venice. We finished paving Atwater and Middle Cott Roads and chip sealed Mahaney Road from Rt 90 to Lansing Town Line. Received red flag notice from the DOT for Blakley Road bridge, setting weight limit at 22 Tons.

RESOLUTION 81-2023 APPROVAL OF THE SNOWPLOW AGREEMENT BETWEEN CAYUGA COUNTY AND THE TOWN OF GENOA.

On a motion of Board member Slocum, seconded by Board member Sheils, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the snowplow contract.

RESOLUTION 82-2023 APPROVAL TO CONTACT HUNT ENGINEERING TO START WORKING ON CONTRACT TO REPAIR THE BLAKELY ROAD BRIDGE.

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the negotiations with Hunt Engineering on fixing the Blakely Road Bridge.

WATER REPORT

Total for month of July 2023 – 3,092,850

Daily Average for month of July 2023 – 99,760

COMMITTEE REPORTS

Buildings & Grounds – Need to check the outside lights on the town hall because they are still on in morning.

Old Business

Town Hall Pavilion – Don and Joe traveled around to look at other pavilions that have been built in the area. Talked to a few construction outfits and will have to consider the “prevailing wage” standard. North Street Drainage Improvement update: Don contacted CC Soil and Water to let them know that there is a change in the thought process of where the repair needs to be done. NYSERDA \$5000 grant – The board agreed to use the funds for Town Barn lighting upgrades and if there are funds leftover, give out LED bulbs at the Fall food giveaway. Swim and Recreational Program – Lower registration than last year possibly due to conflicting Summer programs such as soccer and other summer camps. Rough estimate for the four township costs: Genoa – 16 participants, \$3937.71; Ledyard – 4 participants, \$967.16; Scipio – 7 participants, \$1727.07; Venice – 1 participant, \$276.33. REV Theatre Program – Low attendance this year.

New Business

Seneca County Cooperative Extension sent an invitation to tour water quality facilities and other town facilities in Seneca County on August 15. Paul and Don will attend. Southern Cayuga Ambulance planning on a deficit of \$36-\$50k at the end of the year. Staples On-line Office Supplies is no longer using the CitiBank account cards. Businesses will have to place orders using business credit/debit cards.

RESOLUTION 83-2023 APPROVAL TO UPDATE THE PROCUREMENT POLICY TO ALLOW THREE PEOPLE (LORIE, PAM, SHANNON) TO USE THE TOWN OF GENOA DEBIT CARD TO PLACE STAPLES OFFICE SUPPLY ORDERS.

On a motion of Board member Sellen-Gross, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the agreement to have 3 people use the Town of Genoa debit/card card to purchase items at Staples.

RESOLUTION 84-2023 APPROVAL TO SIGN THE CAYUGA LAKE PROTECTION PROJECT - SEQR

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the signing of the SEQR contract.

Grant application for highway road access. FEMA contacted ToG to conduct a Hydrologic and Hydraulic study to determine the size of the culvert. The three cemeteries (Wilcox, Sharpsteen and Palmer) were recently mowed. Shared Services Meeting was held to come up with money saving ideas for towns.

The Supervisor asked the Board at 6:40 p.m. to go into the Executive Session.

On a motion of Board Member Slocum, seconded by Board Member Shields, the Executive Session was adjourned at 7:00 p.m. Carried unanimously.

The regular meeting was adjourned at 7:00 p.m. on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

Shannon Armstrong, Town Clerk