

**TOWN OF GENOA REGULAR MEETING & ADVERTISED
PUBLIC HEARING ON LOCAL LAW #3 OF 2023 AND
GENOA 2024 BUDGET, AT 6:30 P.M.**

November 8, 2023

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York as well as the advertised Public Hearings on Local Law #3 of 2023 and the Genoa 2024 Budget hearing was held at the Town Hall, 1000 Bartnick Road, Genoa NY on November 8, 2023.

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent
Cheryl Shields, Board Member
Don Slocum, Board Member
Joe Philip, Board Member
Shannon Armstrong, Town Clerk

The Regular Board meeting AND Public Hearings on the Local Law #3 of 2023 and the Genoa 2024 Budget was called to order at 6:30p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Visitors: Kristy Gans, Corey Shellhammer and Bill Caruthers from Harvest Hills Solar Project.

Corey and Bill gave an update on the timeline of the solar project. The work will most likely begin in 2024, a year from now. They will be holding town hall meetings to continue to update people.

**RESOLUTION 109-2023 APPROVAL OF BOARD MINUTES FOR 10/11/2023
REGULAR MEETING & ADVERTISED PUBLIC HEARING ON LOCAL LAWS #1
AND 2 OF 2023**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to accept approval for the October meeting.

**RESOLUTION 110-2023 APPROVAL NOVEMBER 1, TOWN OF GENOA
ADVERTISED BUDGET REVIEW MEEING**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to accept approval for the November budget review meeting.

Two Budget Transfers: 1) Transfer \$49.00 from SW1-8310.4 Attorney to SW1-1910.4 Unallocated Ins. 2) Transfer \$900.00 from SW1-8320.2 Power & Pumping Equipment to SW1-8320.4 Power & Pumping Contractual.

RESOLUTION 111-2023 APPROVAL OF TWO BUDGET TRANSFERS

On a motion of Board member Shields, seconded by Board member Philip the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to approve the Budget Transfer.

RESOLUTION 112-2023 APPROVAL OF SUPERVISOR'S FINANCIAL REPORT: October 31, 2023

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to approve the Supervisor's Financial Report for October 2023..

RESOLUTION 113-2023 APPROVAL OF BILLS

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to accept the approval of the October bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for October 2023

Certified Copies (4)	\$ 40.00
Marriage License (0)	\$ 00.00
Dog Licenses (21)	\$ 182.00 (\$25.00 to Ag & Markets population control fund)
Building Permits (11)	\$ 1050.00

Disbursements for October 2023

Paid to Supervisor	\$ 1272.00
--------------------	------------

RESOLUTION 114-2023 CLERK'S REPORT

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved that the October 2023 Clerk's Report be approved.

HIGHWAY REPORT

Submitted by Paul Wheeler

The men have filled the salt shed with a 50/50 sand and salt mixture. Steve has trimmed around our guide rails again. They have serviced The Volvo Ditcher and roller and are getting trucks and plow equipment ready. Steve and Scott formed and poured concrete pads for generators at the Town Hall and Barn. We have installed a couple of driveway pipes one on Atwater Road and one on Oberon Drive.

Water Department: Genoa tower roof repairs have been rescheduled for spring of 2024. Fire hydrants were flushed on Monday October 30th.

CODE OFFICER REPORT

Submitted by Kevin Foster

My report for October & November is as follows:

September 18

- Spoke with Dave Zebrat Powers Rd

September 19

- Dave on powers Rd
- Mike Questions on Slab insulation

September 20

- Office Hours
- Letter response to C Ferguson
- Issue Permit 23-66 Debra Blake 25 X 25 Pavilion
- Mike Polaski King Ferry 2120 Atwater Rd inspection
- Issue Permit 23-67 269 State Rt 34 Sheffield Paradise Energy
- Spoke with Lev King Ferry Winery Complaint
- Also answered questions on three season area of tasting
- Spoke with Rod 1193 Stewarts Corner Rd Wood Stove
- Inspections 371 Rt 34B Perry Lyon, 2120 Atwater road, Bright Leaf Winery and Red Fox Lane

September 25

- Vacation thru October 5

October 6

- Spoke with Chad Tracy
- Spoke with Mike R about floor in Garage on Rt 90
- Email Stephen Green about Bridge requirements for Fire Lanes Honoco Rd
- Answer questions D&J Construction
- Connie McGarr questions on permit for siding

October 9 thru 11

- International Code Conference in St Louis updates and training on code changes

October 11

- Call from Mike Rose Atwater Rd about Certificate of Occupancy

October 12

- Connie McGarr returned call
- Franco JD Ferrall 539 Powers Rd Roof
- Brandon Davis Blakley Road
- 23-68 McGarr Farms Siding and insulation
- 23-69 Suzanne Ohara Wood Stove Repair
- 23-70 Robert Dalton Stand By Generator
- 23-71 Brandon Davis 3205 Blakley Rd house
- 23-72 Jodi and Alyssa Gunderson 8821 State Rt 90 Roof

October 16

- Briana 620 Sharpsteen rd.

October 18

BOARD MEETING, TOWN OF GENOA

November 8, 2023 Page 4

- Office Hours
- Inspect Garage pour Rt 34 &90
- Phone Call Kevin for 620 Sharpsteen Rd
- Phone call Stewart regarding roof permit Triangle property Rt 90
- Answer Questions on Stairs Blankley Road
- Answer questions on 620 Sharpsteen Rd
- 23-73 30 X 50 Garage 731 Fire Lane 7
- 23-74 Heat Pumps 1426 Powers Road
- 23-75 Porch 1097 State rt 34
- Inspection Rt 34B meet with Health Dept. and Sharpsteen road

October 23

- Permit question Carina Construction Brooks Rd
- Terry Springer plumbing requirements Brooks Road

October 25

- Taylor Questions Sharpsteen Rd
- Kevin Questions Sharpsteen Rd need 4" numbers and proper truss ID
- Rt 34&90 Inspection
- Bartnick Road two inspections
- Amy Carina Construction permit Brooks Road
- Questions on permit changes to Rt 34 Ice cream porch
- 23-76 M&D Jamsek 28 Brooks Rd with Garage
- 23-77 30 X 32 Garage Jacqueline Tyrrell
- 23-78 Solar Permit 620 Sharpsteen Road
- 23-79 Roof Permit 5432 Rt 90 Old Triangle
- Shawn @ Greenspark about solar permits
- Certificate of Occupancy permit 23-09 999 Rt 34B with Occupant Load of 75
- Brooks Rd Plumbing Inspection
- Red Fox Ln Inspection
- Inspection of 5432 state Rt 90

October 31

- Call from Greenspark
- Call for inspection Brandon Davis

November 1

- Office Hours
- Inspection Rt 90
- Inspection Blakley rd. Framing
- Solar
- Check on permit 23-76 Brooks Road
- Email from Cayuga County Health department 391 Powers Rd and 8757 state Rt 90
- Stop Work Order 1875 Atwater Road

November 2

- Call from Ken about Stop Work Order 1875 Atwater Road Roof and Railing work without a permit

November 6

- Matt from Carina Construction 28 Brooks Rd inspection for floor vapor barrier

November 7

- Perry Lyon update on work at 34B
- Received picture of work at Brooks Road
- Explained to Ken that work He was doing does require a permit in the Town of Genoa.

November 8

- Inspection 3011 Blakley Rd Manufactured Home and Solar system
- Inspection 3205 Blakley Rd Plumbing
- Inspection 620 Sharpsteen Rd Solar
- Office Hours
- Meeting with Tyler regarding plans for new home
- Meeting Mr. Nesbit about building requirements Fire Lane 5
- Notify Fire Chiefs of New Solar installations
- Inspection 1193 Stewarts Corners Rd
- Inspection 371 Rt 34B Lyon
- Inspection Brooks Rd for back fill
- Fire Lane 7 Now posted bridge at 40 ton
- Fire Lane 5 New Bridge not rated yet

ASSESSOR REPORT

Submitted by Jay Franklin

I have begun printing/stuffing for the 2024 Exemption Renewal Mailing which will take place on December 15, 2023. Some key changes this year.

Agricultural Renewals - NYS has allowed multiple parcels to be renewed on a single application for many years now so I combined parcels owned by the same exact entity onto a single renewal application. I have also asked for assistance in trying to determine which parcels are leased and when that lease might expire so that I can have a record of the lease and then remind the owners when their lease is expiring. I have also started keeping track of phone/email so that the owners don't have to list that every year on their renewal application.

Senior Exemption Renewals – I have redesigned the renewal application to list what a senior needs to bring to me. I have also started to keep track of who might need a little reminder next year and also who doesn't file an income tax return. Also, the definition of income has changed in the 2023-24 NYS Budget so the income worksheet has been updated. (Just a slight definition change that while it was billed as a 'simplification', it's not – it's the same).

Wholly Exempt Properties – I have created a database of our wholly exempt properties (town, church, cemetery, etc). If we are ever audited by NYS, at least we have a record of why the property is exempt from taxes in case I can't find any original applications etc.

Taxpayer Assistance

This past month I have helped 2 property owners navigate the state's STAR Registration system when they couldn't get any traction with NYS. We had a property owner where the state couldn't locate where they lived. Then another one where a non-owner was put into the state's registration system which in turn caused the real property owner to lose their Star exemption with NYS. Somehow, I think we got it restored for this year (paperwork is still being processed).

State Committee Assignment

I have also been reappointed back to the NYS Real Property Tax Administration Committee (this is a meeting of NYS DTF, Assessors, and Real Property Tax Directors) as a representative of the Real Property Tax Directors (through my work in Tompkins County). This group meets to discuss high-level issues affecting real property tax administration. I served on this group for 7-8 years and then resigned to let someone else participate but they dragged me back in.

I will be out of town from November 16-November 23 to attend my niece's wedding. I will be unavailable during this time (but I might check email now and then).

DOG CONTROL

Suzy Tracy will take over the Dog Control in January 2024. The agreements have been signed. The cost per month will be increasing for the new year. Country Acres shelter the dogs. Other towns are considering raising the license cost to help offset the dog control monthly increase. The board decided to raise the license from \$9/\$18 to \$11/20 for spade-neutered/un-spade-neutered dogs starting in 2024.

RESOLUTION 115-2023 APPROVAL OF INCREASING THE COST OF DOG LICENSE IN 2024 TO \$11/\$20.

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip, White
Nays 0

Resolved to approve the increase of dog licenses in 2024.

WATER REPORT

Total for month of October 2023 – 2,567,850

Daily Average for month of October 2023 – 82,833

COMMITTEE REPORTS

CWIO November news from Don is that there will be a new Watershed Manager on board soon; residents on Honoco Road project still in favor of it. Water District: Transitioning to the new water reading system in January/February.

Buildings & Grounds: John Welch from Air Server, Auburn, NY did come to service the heating units in both the Town Hall and the Town Barn. Lighting upgrades to take place in Town Barn and clean the lights in the Town Hall meeting room. New lights have been installed in the Repository.

Old Business

Town Hall Pavilion – Continue to work on getting firm commitments from contractors; in the \$50k range. The prevailing wage issue continues to come into play. Don and Brandon will schedule to meet with Platts on the North Street Drainage Improvement project. The LED streetlight was installed at the bottom of the hill in Genoa on Route 90. Information was given to the concerned resident regarding the four corners at the top of the hill going down into Genoa. This was pursued back in 2012 and denied. This resident may want to collect signatures to pursue the issue again.

New Business

We have a contract with Extra Mile-Technology Services in Auburn to begin on February 1, 2023. NYMIR on-line webinar training for Town Board members to be completed by January 31, 2024. Sale Tax collections have increased by 3.6% in the third quarter which leads the town to have more sales tax money in our budget. EXCELLUS information has been sent out to the employees, which includes the rates and what is covered. NYSERDA \$5000 grant money was received. LED lights will be installed at the Town highway department. The cost of lights plus John Conner's rate for installing the generators should be covered under the grant money. There will be \$1700 to purchase light bulbs for a food giveaway. Lorie will be contacting the Food Bank to see if there is a food supply to have a food giveaway in early December. Repository Room update: Lorie signed off on 50-60 boxes which met the retention schedule destruction. Iron Mountain, a shredding company, will be coming to shred the contents of the boxes. For future shredding, a shredder has been purchased and a retention/shredding spreadsheet that will be updated and utilized.

With no public comment on THE PUBLIC HEARING ON LOCAL LAW #3:

RESOLUTION 116-2023 TO ADOPT LOCAL LAW #3 OF 2023 AND CLOSE THE PUBLIC HEARING ON LOCAL LAW #3 AFTER ADOPTION THEREOF

On a motion of Board member Shields, seconded by Board member Philip, to close the public hearing on Local Law #3 the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

The Town Clerk will send both Local Law #3 to the State of NY for filing purposes and they will become effective once the State receives them.

Resolved to authorize the closing of the public hearing on Local Law #3.

The Resolution is duly presented for consideration by the Genoa Town Board regarding the above local law. The question of approving of such proposed Resolution was duly motioned by Board member Shields, duly seconded by Board member Philip and put to a roll call vote with the following results:

Supervisor Lorie Sellen-Gross - aye
Board member Cheryl Shields - aye
Board member Joe Philip - aye
Board member Donald Slocum - aye

With no public comment on THE PUBLIC HEARING ON THE TOWN OF GENOA 2024 BUDGET:

RESOLUTION 117-2023 AUTHORIZATION TO CLOSE THE PUBLIC HEARING ON THE TOWN OF 2024 GENOA BUDGET

On a motion of Board member Slocum, seconded by Board member Philip, to close the public hearing on the Town of Genoa 2024 Budget. The following resolution was

BOARD MEETING, TOWN OF GENOA

November 8, 2023 Page 8

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

The Resolution is duly presented for consideration by the Genoa Town Board regarding the above budget submission. The question of approving of such proposed Resolution was duly motioned by Board member Slocum, duly seconded by Board member Philip, and put to a roll call vote with the following results:

Supervisor Lorie Sellen-Gross - aye
Board member Cheryl Shields - aye
Board member Joe Philip - aye
Board member Donald Slocum - aye

RESOLUTION 118-2023 **APPROVE THE 2024 TOWN BUDGET**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the 2024 Town Budget.

The Resolution is duly presented for consideration by the Genoa Town Board regarding the above budget submission. The question of approving of such proposed Resolution was duly motioned by Board member Slocum, duly seconded by Board member Shields, and put to a roll call vote with the following results:

Supervisor Lorie Sellen-Gross - aye
Board member Cheryl Shields - aye
Board member Joe Philip - aye
Board member Donald Slocum - aye
Board member Brandon White – aye

A motion to go into Executive Session at 7:10 made by Board Member Shields, seconded by Board Member Phillip. The Town Justice clerk sent paperwork on November 7 regarding fines, civil fees, and mandatory surcharges. This information will be presented in regular meetings moving forward.

The executive session was closed and adjourned at 7:30p.m. on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

The regular meeting was adjourned at 7:35 p.m. on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

Shannon Armstrong, Town Clerk