

**TOWN OF GENOA REGULAR MEETING**

**March 13, 2024**

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 14, 2024.

Present: Don Slocum, Supervisor Paul Wheeler, Highway Superintendent  
Cheryl Shields, Board Member  
Kristy Gans, Board Member  
Joe Philip, Board Member  
Albert Armstrong, Board Member  
Shannon Armstrong, Town Clerk

The Regular Board meeting was called to order at 6:30p.m. by Supervisor Don Slocum with the Pledge of Allegiance to the Flag.

Visitors: Michelle Rath

**RESOLUTION 18-2024 APPROVAL OF BOARD MINUTES FOR FEBRUARY 14, 2024 REGULAR MEETING**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved to accept approval for the February meeting minutes.

**RESOLUTION 19-2024 APPROVAL OF SUPERVISOR'S FINANCIAL REPORTS FOR FEBRUARY 29, 2024**

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved to approve the Supervisor's Financial Reports for February 2024.

**RESOLUTION 20-2024 APPROVAL OF BILLS AS PRESENTED**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved to accept the approval of the February 2024 final bills as presented.

**CLERK'S REPORT**

**Report on Revenues from Clerk's Office for February 2024**

Certified Copies (0)	\$ 00.00
Marriage License (0)	\$ 00.00
Dog Licenses (6) control fund)	\$ 60.00 (\$6.00 to Ag & Markets population
Building Permits (1)	\$ 410.00
<b>Disbursements for February 2024</b>	
Paid to Supervisor	\$ 470.00

RESOLUTION 21-2024 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved that the February 2024 Clerk's Report be approved.

**CODE ENFORCEMENT OFFICER'S REPORT**

Submitted by Kevin Foster

February 21

- Spoke with Resident about Foundation inspection
- Office Hours
- Issued Permit 24-05 House 619 Indian Field Road
- Meet with D. Nesbit Bridge completion FL5 Engineers report
- Certificate of completion 2120 Atwater Road

February 26

- Questions on door replacement commercial structure

February 27

- Inspection 619 Indian Field Road

February 28

- Office Hours
- Complaint on two properties Rt 90
- Spoke with Seirra on permit

February 29

- Email permit to Halco 104 Brooks Road

March 1

- Call from Mr. Binns requesting CEO # for insurance??

March 4

- Call from Mr. Thomas regarding buildable lot on Brooks Rd

March 5

- Call from D. Osborne on building set back requirements

March 6

- Office Hours
- Meet resident about design change
- Email with Bridge info and weight limits FL 5 by 681 & 615

- Meet Resident about requirements of awning on garage
- Update on King Ferry Hotel
- Investigate Property Maintenance complaints

March 7

- Email from Assessor on permit files

March 8

- Building Inspections Brooks Rd, Fox Lane, Fire Ln 1, Blankley Rd and Indian Field Rd
- Checking property Maintenance complaints

March 11

- Email on Blankley Rd permit update

March 13

- Footer inspection Oberon Drive
- Add two more properties to Complaints
- Office Hours
- Spoke with Bruno renewing permit FL1
- Answer Resident questions on plumbing inspection
- Issue Demolition Permit for small barn on Clearview Rd
- Work on OTR's
- Prepare report for Board

### **SUPERINTENDENT OF HIGHWAY REPORT**

Submitted by Paul Wheeler

The highway guys have removed sanders and studded tires from trucks #9 and #4. They have started hauling material for this summer's road repairs. Water Department: Scott Swan, Chris McKane and Paul Wheeler attended the winter workshop in Cortland at the W2O Operator Training Group; attended the U Dig Recertification and have been working on water meters and curb stop valves. The water tower side panels will be repaired in early May. New York Rural Water Association Annual Conference: Paul Wheeler, Scott Swan, and Chris McKane will be attending the 45<sup>th</sup> Annual Technical Training Workshop in May.

### **RESOLUTION 22-2024 APPROVAL TO SEND PAUL WHEELER, SCOTT SWAN AND CHRIS MCKANE TO THE ANNUAL WATER CONFERENCE IN MAY 2024**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved to agree to send the three highway employees to the annual water conference in May 2024.

### **RESOLUTION 23-2024 APPROVAL TO SEND DON SLOCUM AND PAM LANDON TO TOWN FINANCE SCHOOL MAY 7-8.**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong  
Nays 0

Resolved to agree to send Don and Pam to Finance School training in May 2024.

**WATER REPORT**

Total for month of February 2024 – 1,484,221 gallons (February 2023: 1,923,300 gallons)

Daily Average for month of February 2024 – 51,180 gallons

**DOG CONTROL**

Submitted by Suzie Tracy

Number of Complaints: 3

Dogs seized and Sheltered: 0

Dogs Redeemed: 0

Dogs Adopted: 0

Dogs Advertised: 0

Dogs Euthanized: 0

Licenses Written: 0

Notice to Comply Wrote: 2

Appearance Tickets Issued: 0

Lost & Found Matches: 0

Notes: Couple complaints on the same dogs running at large on Route 90. Sent owner a notice to comply to licensed dogs and for at large. Will issue tickets if continues to happen.

Judge Orkin and Claire Hebbard, Court Clerk, presented the Justice Court records for 2023.

RESOLUTION 24-2024 **APPROVAL OF THE JUSTICE COURT RECORDS FOR 2023**

On a motion of Board member Philip, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong

Nays 0

Resolved to accept the court records report along with checking statements and checkbook review.

**COMMITTEE REPORTS:**

Water District – Discussed the issue of the resident’s high-water consumption/billing. The Board came to an agreement. The board discussed a town resident who lives outside the Genoa/King Ferry Water district and is interested in hooking up to an existing line on the Genoa/King Ferry water district. This resident lives far enough away that there would be a high cost to the town and/or the resident if they wanted to be on the line. It was voted down.

Building & Grounds – Al has put a new lockset on the Courtroom door.

**Old Business**

Support for Cayuga County Second Source of water at Long Point State Park – Don will be sending a Town of Genoa letter of support in favor of this second source of water. Southern Cayuga Swim Program – The towns of Ledyard, Scipio and Venice have decided to not participate in the 2024 summer swim program this year. The Genoa Town Board also decided not to participate due to low attendance and financial costs. Ball Field Update – The board

agreed to combine all three parcels into one parcel. In the best interest of the Town for future water needs if necessary.

RESOLUTION 25-2024 **APPROVAL TO MERGE THE THREE PARCELS THAT MAKE UP THE MAPLE STREET BALLFIELD INTO ONE PARCEL**

On a motion of Board member Armstrong, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Shields, Philip, Gans, Armstrong

Nays 0

Resolved to make the three parcels into one at the Genoa Ball Field.

The regular meeting was adjourned at 7:50p.m. on a motion of Board Member Shields, seconded by Board Member Philip. Carried unanimously.

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Shannon Armstrong, Town Clerk