

TOWN BOARD OF GENOA REGULAR MEETING

February 12, 2025

The Regular Town Board Meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 12, 2025.

Present Don Slocum, Supervisor Paul Wheeler, Highway Superintendent
 Cheryl Shields, Board Member
 Albert Armstrong, Board Member
 Kristi Gans, Board Member
 Shannon Armstrong, Town Clerk

Absent Joe Philip, Board Member

Visitors: Erin Weber, Simon Ingall

Erin and Simon are both residents of the Town of Genoa and are interested in running for the two town council positions terms that are available January 2026.

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Don Slocum with the Pledge of Allegiance to the Flag.

RESOLUTION 13-2025 APPROVAL OF BOARD MINUTES FROM 1/08/2025

On a motion of Board member Armstrong, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Slocum, Shields, Armstrong, Gans
 Nays 0

Resolved to approve the Board Minutes from 1/08/2025

RESOLUTION 14-2025 APPROVAL OF SUPERVISOR’S FINANCIAL REPORTS FOR 1/2025

On a motion of Board member Gans, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Slocum, Shields, Armstrong, Gans
 Nays 0

Resolved to approve the Supervisor’s Financial Report.

RESOLUTION 15-2025 APPROVAL OF BILLS AS PRESENTED

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 4 Slocum, Shields, Armstrong, Gans
 Nays 0

Resolved to accept the approval of the January 2025 bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for January 2025

Certified Copies (2)	\$ 20.00
Marriage License (1)	\$ 17.56, \$22.50 to Health Department
Dog Licenses (15)	\$ 157.00 (\$17.00 to Ag & Markets population control fund)
Building Permits (3)	\$ 548.00

Disbursements for January 2025

Paid to Supervisor	\$ 742.50
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RESOLUTION 16-2025 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 4 Slocum, Shields, Armstrong, Gans
Nays 0

Resolved that the January 2025 Clerk's Report be approved.

CODE ENFORCEMENT OFFICER REPORT

Presented by Kevin Foster

January 15

- Furnace Inspection 9653 Rt 90
- Office Hours
- Received Electrical Inspection 3011 Blankley Rd.
- Issue Permit 25-03 1174 Oberon Drive HVAC
- Meet with Lev King Ferry Winery about Summer Events
- Issue Certificate of Occupancy 4021 Weeks Rd. addition
- Inspection 300 Weeks Rd.

January 18

- Follow up on Manufacture home certificate changes

January 20

- King Ferry Fire Chief notified office of Manufacture home fire, Bell Town
- Spoke with Genoa Fire about Fence requirements on property lines

January 22

- Office Hours
- Meet resident on permit 8694 State rt 90
- Complete Census form c-404
- Site inspection Indian Field Rd.
- Foundation inspection Brooks Rd.

January 29

- Office Hours
- Meet with Mr. Nolan on Stamped Drawings
- Emails and phone conversation with NYS Director of Code Administration for Manufactured Homes

January 30

- Questions on Lots 228.00-1-52.52 Rt 34 Tyrrell and 228.00-1-52.533 Rt 34 Cayuga County

February 4

- Completed 1203 report for NYS

February 5

- Office Hours
- Answer questions on Weight Signs for Honoco Road
- Left Clerk Foil information for 992 Rt 34
- Insulation Inspection Blakley Rd
- Final Inspection for C of O on Indian Field Rd

February 7

- Spoke with Tyler from Clearview about Shed with Room for Air B&B

February 11

- Complaint of Junk Cars on Rt 90 in King Ferry
- Call about permit requirements 40 X 60 Pole Barn

February 12

- Office Hours
- Meet Linda questions on Mother-in-Law apartment in existing garage
- Meet Property Owner about Lot Line adjustment on Indian field Rd
- Complete Monthly Report

TOWN ASSESSOR REPORT

Submitted by Jay Franklin

We are in the middle of exemption processing.

Seniors – I have received 22 out of 44 renewal applications. The due date is March 3 this year so at this point I'm not that concerned that we still have 22 outstanding applications. I will give them another week and then start calling them that they need to apply. I might ask Shannon to track down some of the seniors.

Agricultural Land Exemption – I have received 85 out of 129 farmer renewal applications (multiple parcels are on a renewal application). Again, this is still early in the process so I'm not concerned about missing the 44 renewal applications.

Building Permits

Once the weather breaks a bit, I will be able to finish up the field for the 2025 Assessment Roll. I have 54 parcels that I am tracking some building permit either started for this year or carried over from previous years.

Level of Assessment

Our level of assessment this year will be 75%, which is about a 6% increase in the real estate market. The real estate market seems to be cooling down just slightly from the craziness that happened after COVID. If I knew where the market was going, I'd be a developer and not an assessor so we shall see what happens.

Sketch Cards

I'm slowly chipping away at scanning in our sketch cards. My goal is to take the 4 file cabinets in my office and turn it into 1. There is a lot of information in the cabinets that is not relevant to today and could go into long term storage (there are some interesting old letters and pictures so I'm getting to connect some dots).

SUPERINTENDENT OF HIGHWAYS REPORT

Presented by Paul Wheeler

The Highway Department have been plowing snow and maintaining equipment. The Water Department discovered a major water leak in a resident's home in King Ferry. Continue looking for water leaks. Having an issue with getting salt supply. Looking into uniform for the highway superintendent employees.

WATER REPORT

Total for month of January 2025 – 1,871,620 gallons (January 2024: 1,726,672 gallons)
Daily Average for month of January 2025 – 60,374 gallons (January 2024: 56,000 gallons)
Signed J.D. Tyrrell up for the class c water test training certification in May. There is also a winter water training workshop that Paul Wheeler, Mark Connor and Scott Swan will be registering to attend.

Don and Cheryl are working on budget numbers for the extension of the water district on Route 34, Genoa.

DOG CONTROL

Number of Complaints: 1

Dogs Seized and Sheltered: 0

Dogs Redeemed: 0

Dog Adopted: 0

Dogs Advertised: 0

Dogs Euthanized: 0

Licenses Written: 0

Notice to Comply Wrote: 0

Appearance Tickets Issued: 0

Lost & Found Matches: 0

Notes: Further complaints on a dog on Rt 90. Will issue tickets if complainant can provide a photo.

Old Business

Maple Street Ballfield – Don working on agreements for the use of the field with rules and regulations included.

New Business

NYSDOL are giving specific stricter requirements to municipalities to hire contractors. We are looking for an interested person for the town hall cleaning position.

Judge Orkin and Claire Hebbard, Court Clerk, presented the Justice Court records for 2024.

RESOLUTION 17-2025 **APPROVAL OF THE JUSTICE COURT RECORDS FOR 2024**

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 4 Slocum, Shields, Armstrong, Gans

Nays 0

Resolved to accept the court records report along with the checking statements and checkbook review.

The Regular Meeting was adjourned at 7:30pm on a motion by Board Member Shields and seconded by Board Member Armstrong. Carried unanimously.

Shannon Armstrong, Town Clerk